

**MINUTES
DBE-FAIR SHARE TASK FORCE
WEDNESDAY, SEPTEMBER 9, 2009
2:00 P.M.**

1. **Call To Order**

The meeting of the DBE Fair Share Task Force Committee was called to order by Dr. Richard McCline, Chairman.

2. **Roll Call**

Present: Jim Llorens, Stephan Maher, Ken Naquin, Ann Trappey, Eric Lewis, Harold Williams, Jason Wilson, Cathy Rando, John Matthews, Richard McCline, David Flanders, Press Robinson, Dalton Honore, Kyle Ardoin, and Raymond Jetson.

Absent: Erik Waters, Eli Jones, Donna Collins and Alma Pate.

Councilwoman Ronnie Edward represented Donna Collins and Ms. Stacey Williams represented Erik Waters.

3. **Adoption of the Minutes from the September 2, 2009 Meeting.**

A motion was made by Mr. Robinson, seconded by Mr. Ardoin to adopt the minutes, as amended, so as to change the word "for" in last sentence to "no" and also to include Kyle Ardoin as member of the sub task committee group. There being no further corrections the motion was adopted.

4. **Presentation from Dr. Mumphrey on DBE programs.**

Dr. Anthony Mumphrey with TMG Consulting presented his report a copy of which is attached to these minutes.

5. **Continued Discussion on the Charge of the Task Force and taking any action deemed necessary.**

Discussion was held concerning the request for information from the last meeting regarding a listing of historical data on City-Parish contracts for the past 3 years. Dr. Llorens requested the task force present a specific listing of the information desired in writing. The Chairman suggested a sub committee consisting of Eric Lewis and Ken Naquin be formed and charged with drafting a written request for information that would be presented to the full task force at the next meeting. After further discussion, a motion was made by Stephan Maher, seconded by Kyle Ardoin that the sub committee be disbanded and that the specific

information to be requested simply include a listing of the types of contracts, dollar amount of the contracts, and amount of DBE participation in those contracts for the past 3 years. There being no objections, the motion carried. Dr. Llorens agreed to facilitate obtaining the information from the City-Parish Purchasing Department.

Discussion was held concerning the definition of DBE. Prior discussion mentioned using net worth as a criteria, and using of a panel to determine DBE qualification. It was concluded that a review of "best practices" from other entities would be in order before recommending any changes to the definition of DBE that is included in the current City-Parish policy.

Discussion was held concerning having firms or individuals come to the next meeting to present "best practices" to the task force. Dr. Llorens suggested having Mr. Martin Burrell and Henry Consulting Group from New Orleans do so. Dr. Llorens agreed to contact them to determine if they would be available. Stacey Williams suggested the president of her company, Louisiana Minority Supplier Development Council, would be a good choice since they have been in this business for many years. She too will contact him as to his availability. The Chairman suggested that all presentations be limited to 15 to 20 minutes each in order to leave time for the task force to take action on any information that may be presented.

6. **Other Business**

There was a request by Mr. Maher to have a more detailed agenda for the next meeting.

The next meeting of the DBE Fair Share Task Force will be September 16, 2009, at 1:30 p.m.

7. **Adjourn**

There being no further business, the meeting was adjourned.